



Please reply to:

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Date: 15 May 2026

Notice of meeting

Corporate Policy and Resources Committee

Date: Tuesday, 26 May 2026

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M.M. Attewell

J.R. Boughtflower

M. Buck

J. Button

D.C. Clarke

S.M. Doran

M. Gibson

M.J. Lee

S.C. Mooney

L. E. Nichols

J.A. Turner

H.R.D. Williams

Substitute Members: Councillors M. Bing Dong, S.N. Beatty, H.S. Boparai, R.V. Geach, K. Howkins, S.A. Dunn and K.E. Rutherford

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

To Follow

To confirm the minutes of the meeting held on 20 April 2026 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Q4 Corporate KPI Results and Annual Report

7 - 46

Committee is asked to consider the Corporate Key Performance Indicators data for Quarter 4 2025/26.

6. Corporate Key Performance Indicators for 2026/27

To Follow

Committee is asked to consider the proposed revisions to the Corporate Key Performance Indicators for 2026/27.

7. Procurement of Temporary Agency Staff

47 - 62

Committee is asked to authorise the Group Head Neighbourhood Services to:

1. Commence a procurement exercise via an appropriate public sector framework for the provision of temporary agency staff;
2. Approve a maximum contract value as detailed within Appendix A;
3. Authorise the Group Head Corporate Governance to enter contracts with the selected supplier.

***Appendix A** contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of*

any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation

8. Fuel Purchasing

63 - 76

Committee is asked to authorise the Group Head of Neighbourhood Services to:

1. Commence a procurement exercise via an appropriate public sector framework for the provision of fuel supply;
2. Approve a maximum contract value as detailed within the report;
3. Authorise the Group Head Corporate Governance to enter contracts and all ancillary documentation with the selected supplier.

***Appendix A** contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation*

9. General Fund Revenue and Capital Outturn for 2025/26

77 - 122

Committee is asked to acknowledge:

1. The 2025-26 Revenue and Capital Outturn;
2. The appropriations to and from General Fund reserves (Earmarked and Ringfenced) and the final balance at 31.03.26, as set out in paragraph 4.2, table 4.

Appendix D contains exempt information within the meaning of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10. Corporate Health and Safety Policy (2026-2027)

123 - 166

Committee is asked to:

1. Approve the revised Corporate Health and Safety Policy for

- immediate adoption;
2. Authorise the Chief Executive to agree minor variations to the revised Health and Safety Policy.

11. Proposed Council Transitional Plan 2026/27 **167 - 188**

Committee is asked to consider the proposed Council Transitional Plan 2026/27.

12. Forward Plan **189 - 194**

To consider the Forward Plan for committee business.

13. Exclusion of Public & Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

14. Disposal of Council Land at Clay Lane Stanwell **195 - 224**

Committee is asked to consider the options regarding the disposal of land at Clay Lane, Stanwell and make a recommendation to Council.

This report and its appendices contain exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006 Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any contract, settlement agreement or other type of negotiation with a third party, who could then know the position of the Council.

15. Urgent Actions **225 - 232**

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 20 April 2026.

The attached urgent actions contain exempt information within the meaning of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to Information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding

that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public and prejudice the financial position of the authority in any contract or other type of negotiation with a prospective purchase who could then know the position of the Council.